



Where Eagles Soar

Glen Haven Parent Teacher Association

Supporting our students, our school, our community

10900 Inwood Avenue
Silver Spring, MD 20902

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Membership Meeting Minutes

October 3, 2017

2nd PTA Membership Meeting 10/3/17 - Amanda, Scott, Rina, Roxana, Catherine, Christina, Laura, Darlene, Gayle, Henroit, VP Cassandra Heifitz, PTA Members and Prospective Members

President/Amanda

- **Moment of Silence for lives lost and those injured in Las Vegas shooting.**
- **Membership Goals-** 180 members is our PTA Membership Goal for 2017-2018. Currently we are at 80% of our membership goal. Incentive - if we meet our goal, the whole school will have an ice pop party. Whichever class has the most membership by the Wednesday before Thanksgiving will receive an Italian Ice/Frozen Custard Party. Current membership enrollment for the following teachers is: Ms. Manevitz 15, Ms. Talley 12, Ms. Vactor 12, Ms. Heather Williams 10 and Ms. Rykoskey 10.
- **By Laws** - need to approve new set of Bylaws by 11/7.
- **Events**
 - **Latino Parent Coffee** - 10/5 at 9am
 - **2nd Cup of Coffee** - 10/13
 - **Book Fair** - 10/27 - 11/2, 10/31 In School
 - **International Night and Fall Fest** - 11/2
 - **Movie Night** - Oct 20th, movie TBD, need food server, help with set up, bakers, etc. - See Christina Tallent.
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Treasurer/Rebecca

- **Budget for 2017-18** - Deposited approximately \$2500 for membership and raised \$398 at Chipotle.

Principal Intern/Cassandra Heifitz

- **Bell Schedule** - Early Release is at 12:55,
- **Open House** - set for 10/9 where parents/guardians are invited to come to school to see the normal class instruction.
- **Progress Reports** (middle of the marking period) - due to go out soon.
- **2018-19 Montgomery County Calender** - want feedback on.
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- **Substitutes during Lunch/Recess from 11-1** - Paid position requiring formal application.
- **Safety** - went over various practice drills.
- **Fire Drill (Reverse evacuation** - bringing people back into the building)
- **Public Safety Shelter** - reasons would be if there were police activity outside of building (staff is positioned at doors with walkie talkies).
- **Severe Weather** - people are placed in interior rooms, away from windows.
- **Lock Down** - doors shut, blinds down and kids sitting quietly.
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Communications/Ms. Gibson

- **Reading and Reporting Presentation**